



**BANCROFT  
PTO**

# SO YOU WANT TO BE A BANCROFT ROOM PARENT?



## GENERAL RESPONSIBILITIES:

- Collecting classroom funds from parents to use throughout the year for parties, gifts, special supplies, etc.,
- Acting as the primary point of contact with the classroom teacher(s) for the purpose of event planning and general classroom needs,
- Recruiting other classroom parents to volunteer for events as needed,
- Coordinating three (3) classroom parties (Halloween, Winter and End of Year),
- Coordinating teacher gifts from the classroom (Winter, Staff Appreciation Week and End of Year, as budget allows).

## HOW IT WORKS:

- Classroom teachers will collect names of interested parents at the beginning of the school year.
- A parent can only serve as room parent for one (1) of their children's classrooms. You may apply for both, the school will confirm no duplicates.
- Teachers will select no more than two (2) room parents for the year and provide those names to the PTO.
- We will provide each class with the contact information of the room parents, and provide a training meeting to go over the responsibilities in detail.

**You do not need to be a room parent to volunteer in the classroom!**

**INTERESTED?  
CONTACT YOUR  
CLASSROOM  
TEACHER!**



**For More Information:**  
[www.bancroftpto.org/room-parent-faq](http://www.bancroftpto.org/room-parent-faq)

